

Notice No: RDKC/EDCN/2025

Date: 20/08/2025

DEPARTMENT OF EDUCATION

NOTICE

It is notified to the faculty members of the Department of Education that a departmental meeting will be held on 26.08.2025 at 1 p.m. at the Department of Education. In this regards all are requested to present for said meeting.

Agenda:

1. Discuss about the Departmental Class in 1st, 3rd and 5th Semester (Major and Minor)-2025
2. Faculty wise distribution of Syllabus of 1st, 3rd and 5th Semester.
3. Miscellaneous.

(Signature)
20/08/25
(Mr. Nepal Paramanik)

Assistant Professor & Head

Department of Education

Rani Dhanya Kumari college

Jiaganj, Murshidabad

Date & Time- 26.08.2025, 01.00 PM

Place: RDK, College

Members Present:

1. Nepal Paramanik
2. Md. Anwar Hossain
3. Mahasweta Kuri

Signature with Date

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Resolution Taken

1. The proceedings of the previous meeting held on 31.07.2025 has been read and unanimously confirmed in the house.
2. It is decided that the classes of 1st, 3rd and 5th Semester (Major & Minor)-2025 would be started on 29.08.2025 in the Department of Education as per the Centralized routine of the RDK College. All the faculty members of the Department of Education have been distributed their respective weekly classes in the following manner.

Sl.No	Name of the Teachers	No. of Classes (Per Week)
1	Nepal Paramanik (NP)	18
2	Md. Anwar Hossain (AH)	15
3	Mehasweta Kuri (MK)	15

3. It is also decided that the syllabus allotment of 1st, 3rd and 5th semester-2025 among the faculty members of the Department of Education as per the Discussion and Choices of each and every faculty members.

As there was no agenda to discuss the meeting is ended with vote of thanks
